

SAUK-SUIATTLE INDIAN TRIBE JOB DESCRIPTION

Job Title: Mental Health Therapist
Department: Health & Social Services
Reports To: Behavioral Health Clinic Director
Status: Salaried
Prepared By: R. Metcalf
Prepared Date: 10/20/2014
Approved By:
Approved Date:

Summary: This job consists of working with adults, adolescents, children, couples and families who are members of the Sauk-Suiattle Indian Tribe (SSIT) and other Indian tribes. The therapist provides psychological-social therapeutic assessments, interventions and individual and group counseling for mental health clients in a holistic, culturally sensitive process that promotes the dignity, respect, safety and maximum optimal functioning of the person.

Essential Duties and Responsibilities include the following tasks.

- Provide evaluations, assessments, treatment plans and therapy to adults, adolescents, children, couples and families in a variety of professional therapeutic modalities.
- Provide outreach and referral assistance to clients unable to access services in the community.
- Consult and collaborate with supervisor, other professionals, and agencies regarding client needs in order to ensure optimal client outcomes.
- Prepare letters and reports for clients as needed.
- Complete effective and timely clinical documentation and administrative data entry.
- Other duties as assigned.

Qualifications

To perform this job successfully, the therapist must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

A Master's Degree in Social Work or a field of Psychology is required. A minimum of two years of experience providing therapy is required.

Mathematical Skills

Ability to calculate figures and amounts such as discounts, interest, and percentages.

Computer Skills

To perform this job successfully, the individual should have knowledge of Internet software, Spreadsheet software and Word Processing software.

Certificates, Licenses, Registrations

Prefer WA State license in a counseling field. WA State registration can be substituted with understanding that goal is to work towards WA State licensure. Required: Reference checks, current Washington State Drivers License, first aid and CPR certification.

Other Qualifications

Must be willing to travel.

Physical Demands/Work Environment The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand and walk. The employee is occasionally required to sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

The noise level in the work environment is usually moderate.

Culturally Sensitive: This employee must be culturally sensitive to the customs, traditions, practices, and sovereign status of the Sauk-Suiattle Indian Tribe.

Duties: The duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does

not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee. It is subject to modification by the employer as the needs of the employer and job requirements change.

Drug Free Workplace: Sauk-Suiattle Indian Tribe is a drug-free workplace. All employees are subject to a pre-employment drug screen.

Background Check: All employees must be able to pass a background check per SSIT's Background Check Policy.